



# Scheduling

*Intelligently designed and built in the USA*

Easy Clocking provides for simple scheduling creation, manage your employee schedules all from one intuitive easy to use platform. Gain the added flexibility to assign daily, weekly or monthly schedules by person, job, or department. Review and modify your employee schedules to your standards with customizable shift creation, shift differential rates, and pay rate assignment.

Setting up your employee schedules takes only a few minutes with our intuitive interface. Our guided step by step setup process will make it a breeze to keep your staff organized and informed. Gain the added bonus of importing employee lists already created via CSV formatting.

### Nothing to Install:

Easy Clocking's software is web-based, meaning we've done all the back end labor so you don't have to. No need to worry about lengthy installs, simply open up your web browser and go straight to creating and assigning employee schedules.

### Avoid Scheduling Conflicts:

Make your schedule run smoother by viewing each employee's availability and preferences as you build the schedule for your workforce. Avoid the pitfalls of scheduling and easily modify your schedules to fit employee availability.

### See Who's Working Now:

Easy Clocking's Who's in Dashboard allows for knowledge of your employee whereabouts all at a glance. The Dashboard provides for real time insights on employee schedules allowing you to filter by department, location, job, or employee status.

## Optional Modules



Scheduling



Absence Management



Mobile on the Go



Job Costing